



September 24, 2016

CALL FOR FOOD VENDORS

Dear FOHA Friend,

Celebrate FOHA's 43rd year of rescuing homeless dogs and cats by participating in our signature event, Barktoberfest. Founded in 1973, Friends of Homeless Animals (FOHA) will be hosting "Barktoberfest: A Purrfect Pet Celebration" on Saturday, September 24, 2016 at the Loudoun County Fairgrounds. This event will celebrate the human-animal bond while raising awareness and funds to benefit the hundreds of adoptable animals cared for by FOHA.

The celebration will feature a 1 mile Mutt Strut, live music, vendors and artisans, interactive games for pets and children, an animal communicator, a kitty corner for cat lovers, canine demonstrations, a silent auction, raffle items, contests, a FOHA reunion, food vendors, wine tastings, and more. There will be plenty of space to enjoy activities and relax in the beauty of the Loudoun countryside.

FOHA is a privately funded 501(c)(3) non-profit, no-kill shelter located on 40 acres of land in Loudoun County. FOHA has rescued, rehabilitated and re-homed more than 15,000 cats/dogs over the last 43 years.

As a vendor, you will have the opportunity to expand your customer base and market your business to a target audience of people invested in the well-being of their pets.

We hope that we can count on your support and include you as a food vendor for "Barktoberfest: A Purrfect Pet Celebration". If you have any questions please contact us at events@foha.org. For updated information on the event, go to www.barktoberfest.org.

FOHA Facts/Stats

www.foha.org receives over 15,000 hits per month
8,400 fans and friends on Facebook
1,050 followers on Twitter
Print mailing list of 18,000 supporters
Email Distribution List of 7,300 supporters
More than 300 visitors to the shelter monthly
Up to 1,000 shoppers at the Treasure Hound monthly
Over 1,000 attendees in 2014
Over 15,000 Animals saved since 1973

Event Highlights

Pouring for Paws Beer Tent
Food Trucks
Animal Communicator
Pet Contests/Kids Games/Dog Games
Mutt Strut
Online Auction
Animal Communicator
K9 Demonstrations
Live Music

Sincerely,

Laura L. Dove, President
Friends of Homeless Animals



Barktoberfest Hours	9:00am – 5:00pm
Food Vendor Cost	\$200 prior to September 1, 2016 or 15% of gross sales at the conclusion of the event

Additional Details:

- ✓ Food vendors should arrive and be parked by 9:00 a.m., prior to the start of the Mutt Strut.
- ✓ Coffee/Breakfast Vendors: You may choose to arrive and set up earlier.
- ✓ Spaces will be assigned starting August 1, 2016.
- ✓ Vendors responsible for providing own tables, displays, chairs, tents, etc.
- ✓ Electricity available to all vendors.
- ✓ Please bring enough food to serve people throughout the entire day.
- ✓ No alcohol is to be served unless you are a pre-approved vineyard or brewery.

Ready to get involved?

Please submit the following items:

1. FOHA Barktoberfest Food Vendor Application
2. Payment of Vendor Fee via Check or Credit Card if prepayment option is chosen.
3. Email address or a #10 self-addressed stamped envelope for information to be mailed back to you.

Mail To:
 FOHA Barktoberfest
 Food Vendor Chair
 PO Box 415
 Aldie, VA 20105

***Note:** Vendor applications will be accepted for review on a first come first serve basis. Applications are not considered accepted until the vendor contract is signed by both parties, the vendor and FOHA.



FOHA Barktoberfest Food Vendor Application

Name of Business: _____

Point of Contact: _____

Mailing Address: _____

e-Mail address: _____ WEBSITE address: _____

Phone #: _____ Phone# (alternative) _____

Food being sold: _____

Additional Description: _____

There is one commercial kitchen available. Would you like to be considered for its use? Yes/No

Choose one of the following:

- I will pre-pay \$200 prior to 9/1. My check is enclosed. _____
- I will pay 15% of my gross sales at the conclusion of the event. _____

Total Payment Enclosed \$ _____

Check: Payable to FOHA

Credit Card # _____

Exp Date ____/____ Zip Code _____

Name on Card: _____

Mail to: FOHA Barktoberfest, Food Vendor Chair, PO Box 415, Aldie, VA 20105

I have read, and agree to comply with the attached rules and regulations. I agree, as the exhibitor not to hold FOHA or any staff/volunteers responsible for any injury, property damage, or theft of any kind, nor will I be a party to any legal action against FOHA. I also agree to be responsible for collection of Virginia State Sales Tax.

Signature: _____ Date: _____



Food Vendor Contract

This Food Vendor Contract is made as of _____ 2016, between _____ ("Vendor"), of _____, and Friends of Homeless Animals, Inc. ("FOHA"), a Virginia corporation.

WHEREAS, FOHA wishes to permit Vendor to sell food and non-alcoholic beverages at the BarktoberFest ("the event"), to be held September 24, 2016 at the Loudoun County Fairgrounds, and Vendor is prepared to deliver such services, the parties agree to the following terms and conditions:

1. Vendor shall be obligated to set-up for the event at 9 a.m. on September 24, 2016 in the designated outdoor area at the Loudoun County Fairgrounds, and shall furnish all equipment, tables and chairs it requires for the provision of its services.
2. Vendor shall be entitled to sell any food and non-alcoholic beverage it chooses. You are not permitted to sell alcohol at Barktoberfest unless you are a pre-approved vineyard or brewery.
3. Vendor shall be provided access to electricity and water without charge, but shall provide its own extension cords and hoses to connect with such utilities.
4. Vendor shall obtain whatever federal, state, or Loudoun County permits are required to enable it to provide its services at the event.
5. Vendor agrees that in performing the services permitted by this agreement, it will be acting as an independent contractor and not as an employee of FOHA, and shall be responsible, at its own expense, for providing any accident or medical insurance.
6. Vendor shall remit no less than \$200 prior to the event or may choose to remit 15% of its gross revenue derived from sales at the conclusion of the event. Please check and initial the appropriate box: _____ My check is enclosed/credit card # is provided as I choose to pay prior to the event. _____ I opt to pay 15% of gross sales at the conclusion of the event.
7. Vendor understands that should it fail to abide by any applicable federal, state, or local law or ordinance, or should it act in a manner considered by FOHA to be detrimental to the organization or to detract from the event, FOHA shall have the right immediately to terminate Vendor's participation in the event without prior notice.
8. Vendor hereby agrees to release, indemnify, and hold harmless FOHA, and its officers, agents and employees from any and all liability, damage, and claims arising out of the acts or omissions of Vendor at the event.
9. Neither party may assign or transfer this contract without the prior written consent of the other party.

10. This contract may only be modified or amended in writing, signed by both parties.
11. The failure of either party to enforce any provision of this contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with any provision of this contract.
12. This contract shall be governed by the laws of the State of Virginia.

IN WITNESS WHEREOF, the parties hereto have executed this contract by their duly authorized representatives on the date first set forth hereinabove.

FRIENDS OF HOMELESS ANIMALS, INC.

By: _____
Signature Date

Printed Name:

Title: Barktoberfest: A Purrfect Pet Celebration Food Vendor Chair

eMail: events@FOHA.org

VENDOR

By: _____
Signature Date

Printed Name:

Title:

Address:

Phone Number:

Email Address: